



Monthly Chapter Board Meeting Minutes

In Attendance:

- q President _____
- q Vice President _____
- q Secretary _____
- q Membership Chair _____
- q Program Chair _____
- q Social Chair _____
- q Others _____

Attendance Issues

- New Issues: _____
- Ongoing Issues: _____
- Other Issues: _____

Referral Issues

- Those Not Giving _____
- Those Not Receiving _____

Membership Development Discussion

- New Member Drives _____
- Training and Development _____

Other Chapter Business

- Chapter Treasury: _____
- Local Dues: _____
- Social Events: _____

Date ____/____/____

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